



IMPROVEMENT THROUGH EDUCATION & NETWORKING

BOARD OF DIRECTORS MEETING MINUTES

MARCH 16, 2026

HAPPY BIRTHDAY BILL, CURT & CHERYL!!

PRESENT: President Mike Movius, Vice President Carol VanOrnum, Vice President Steven Rauschkolb, Secretary/Treasurer Bill Miller, Directors Curt Fields, Andrew Mizesak, David Hamon, Jared Peatman, Melissa Winn, and Cheryl McAuley

I. **I. WELCOME:** President Mike Movius called the Meeting to order at approximately 3:07 PM Pacific.

II. CORPORATE BUSINESS

- a. Meeting Minutes: February 09, 2026 Meeting Minutes: Approved.
- b. Treasurer's Report: Approved.
- c. Budget Report: Mike made reference to the inclusion of this document in the Meeting Agenda.
- d. Committee Reports:
 - i. Ambassador: Curt reported that he had passed out CWRT Congress brochures at the recent Mid-South Militaria Show, and also commented that he inserts our brochure in each book that he sells.
 - ii. Communications/Grants: Carol stated that the preparation of the *May Light Post* is progressing nicely, and the *2026 Annual Impact Report* preparation is almost completed. She noted that the *Light Post* will include a recap of comments from Round Table Grant recipients regarding their beneficial use of the award funding.
 - iii. Marketing/Sponsors: Steve shared a video that is nearly completed to promote the Annual Conference. He also reported that the manufacturer of the event table cover has been unable to meet our requirements. He will order a new cover from another company. Mike suggested that the imperfect table cloth be forwarded to the Carnegie event.
 - iv. Outreach: Andrew reported that he distributed his entire supply of rack cards and brochures at the recent Ohio Regimental Military Ball. He will also be conducting additional outreach efforts at a forthcoming Ohio Civil War Show, as well as visiting Round Tables in western New York state during an upcoming trip to the Cooperstown Symposium.
 - v. Recognition: David reported that the Sustainability Challenge update has been completed and is now posted on our website. With respect to recognition activities, David stated that upcoming anniversaries and/or important dates associated with America250 could

foster possibilities for local Round Tables to leverage recognition and establish criteria for Grant awards.

III. INITIATIVES – *Relentless Mission Focus*

- a. Facebook Birthday Fundraiser: Mike suggested that because this initiative has proven effective in generating contributions, board members should consider doing something similar to generate contributions.
- b. Annual Fund (March - May): Mike noted that our current status is 23.3% toward our \$5,000 goal. Board members might consider making a video or an announcement to encourage our followers to donate.

IV. CARNEGIE/CARNEGIE - April 17-18th

- a. Staff Attendees: Andrew, Melissa & Mike.
- b. CWRTC Table Banner, Handouts & Buttons: Mike noted that the current registrations are numbering 125, with an expectation of 140 or more. With that anticipated attendance, Mike suggested that we provide 175 buttons, brochures, and rack cards to be distributed to the attendees. Steve confirmed that he will forward these items to Melissa, along with a table cover.

V. ECW PRE-SESSION – AUGUST 7th

- a. Attendees: Bill, David, Jared, Curt, Andrew, Mike & Melissa.
- b. Registrations as of 3/14: 36 persons.
- c. Logistics - Room setup 8/6: By CWRTC attendees.
 - Registration table
 - Name tags: Mike and Bill will provide
 - Conference Buttons
 - Brochures
- d. Videos: Mike clarified that the program will only focus upon positive Round Table experiences. Short videos that highlight successful practices will be utilized to stimulate audience discussion.

VI. 2026 CONFERENCE – AUGUST 28-30, 2026

- a. Event Registration: Either 11 or 12 as of March 14.
- b. Procurements:
 - Caterer MOU: Bill forwarded to BOD members last month.
 - Liquor License: Bill noted the receipt of the License on February 10, 2026.
 - Black CWRTC Polos: Steve will provide.
 - Logo Kraft Bags: Bill will provide 100 bags.
 - Notebooks/Pens: Bill will provide. We have a total of 146 in stock.
 - Challenge Coins: Bill will provide. We have a total of 106 in stock.
 - Tour Permit: Mike provided a copy of the Tour Permit as an attachment to the Meeting Agenda.

- c. Staff Assignments:
 - Registration Desk: Carol & Bill
 - Product Sales: Bill
 - Thursday Admin Dinner Reservations: Steve
 - Pamphlet Development: Steve & Carol
 - Grant Recipient Invitations: Carol
 - Award & Sustainability Challenge Recipient Invitations: David
 - Trivia Contest: Andrew
 - Photography: Melissa
 - Discussion Leads: Cheryl, David, Jared, & Mike
 - Raffle Ticket Sales: Curt
- d. Unassigned:
 - Ice & Ice Chests: Bill
 - Cork Screws: Steve
 - ??
- e. To Be Purchased:
 - Wine: Steve
 - Beer & Soda: Mike
 - Raffle Tickets: Mike
 - Name Tag Holders: Mike
 - ??
- f. To Be Developed:
 - Name Tags: Mike
 - Registration List: Mike
- g. Purchased But Not Received:
CWRTC Patches: Mike
- h. Speakers:
 - Friday – Keynote: Will Greene
 - Friday - Petersburg Battlefields Foundation: Scott Williams
 - Friday - Petersburg CWRT President: Kenny Bage
 - Saturday – Featured: Curt Fields
- i. Author/ Tables:
 - Will Greene
 - Curt Fields
 - Jared Peatman
 - Bert Dunkerly
 - Scott Mingus
 - ??

VII. CLOSE: After final comments from individual Board members , the meeting was adjourned by President Mike Movius at approximately 4:38 PM Pacific.